

ADMISSIONS

POLICY

Bishop Anstey Junior School accepts students into Prep 1 on the basis that the applicant must be 4 years old (**but not yet 5**) by April 30 of the year for entry in September.

Applicants may be accepted into higher classes **only if space permits**.

It is the policy of the School that **all** required information must be submitted before an applicant can be considered for admission.

Application Procedure

1. The application package must be collected from the BAJs security personnel between October 1 and December 15th of the year prior to entry.
2. The completed forms **MUST** be returned to the school by **January 31**, of the year for which entry is sought in September.
N.B. If applying for entry into a class other than Prep 1, please return the completed application forms with copies of the last two terms' reports from previous school as soon as possible.
3. During the first week of February, parents will be notified by phone of the date of the interview which will be held on a Saturday in February.
4. At this appointment, an independent interview will be conducted with each prospective student by a teacher of the school. Information about BAJs will be shared with parents in a separate concurrent meeting.
5. Notification as to the status of the Prep 1 application will be mailed by February 28.
6. **A Non-refundable Capital fee** of \$3,500.00 becomes due within two (2) weeks of acceptance.
7. Any queries about the application process should be addressed to the Administrator.

A completed application consists of:

An application fee	-	\$200.00
An application form	-	Completed by parents
BAJS / PTA information form	-	Completed by parents
A medical form	-	Completed by applicant's doctor
A pre-school report	-	Completed by Principal of the applicant's present school (This report must be submitted in a sealed envelope).

Note: On the day of the interview, please provide the original and a copy of the child's birth certificate and Baptismal Certificate. If born in Trinidad & Tobago, an electronic birth certificate is required.

BISHOP ANSTEY JUNIOR SCHOOL

APPLICATION FOR ADMISSION

CHILD'S PERSONAL DATA

SURNAME: _____

CHRISTIAN NAMES: _____

SEX: _____

DATE OF BIRTH: _____

PLACE OF BIRTH: _____

NATIONALITY: _____

RELIGION: _____

ADDRESS: _____

HOME TEL. NO.: _____

E-MAIL ADDRESS: _____

PREVIOUS SCHOOL: _____

CLASS ENTERED: _____

DATE ENTERED: _____

PARENT ATTENDED B.A.J.S.:

NAME: _____

MEMBER OF B.A.J.S. ALUMNI ASSOC:

Yes No

SIBLING INFO: (brother/sister *who attend/ed*
BAJS)

NAME(S): _____

CLASS/FORM: _____

YEAR LEFT (where applicable): _____

I certify that the information herein is correct. I understand that incorrect information could result in appropriate action being taken by the school.

Parent's/Guardian's Signature

If Guardian, please specify: _____

Date: _____

PARENTS' PERSONAL DATA

MOTHER'S NAME: _____

RELIGION: _____

OCCUPATION: _____

NAME OF ORGANISATION: _____

TEL.# (No Cell.Nos Please) _____

FATHER'S NAME: _____

RELIGION: _____

OCCUPATION: _____

NAME OF ORGANISATION: _____

TEL(No Cell.Nos Please): _____

CONTACT FOR EMERGENCY: (other than parent)

NAME: _____

RELATIONSHIP: _____

TEL(No Cell.Nos Please): _____

OTHER RELATIVES: (*who attend/ed BAJS*)

NAME(S): _____

CLASS/FORM: _____

RELATIONSHIP: _____

OFFICIAL USE:

Birth Certificate

Baptismal Certificate

Seen by: _____